

## **Dual Enrollment Application Form**

Name			Application Date		(mm/dd/yyyy)
Student ID			Department/ Grade Level		
Educational System			Phone number		
Intended Dual Enrollment					
School:					
College:					
Department:					
☐Bachelor's Program/ ☐Master's Program/ ☐ Doctoral Program					
	Signature:				
Advi (Undergrad Supervisor (	duate) or	Department Chair	Dean of the	ne College	Dean of Academic Affairs
Registry Divi (Enter the dat		demic Affairs			

## Note:

- 1. Dual enrollment refers to a student simultaneously studying in different departments or institutions. According to the regulations of NDHU: Students who possess dual enrollment without applying will face termination.
- 2. Please complete the approval process and submit the form to the Academic Affairs Registry before the enrollment date.
- 3. If the student has mistakenly paid duplicate "group insurance fees" due to dual enrollment, they should submit copies of the payment receipts within one month of the start of the semester to the Counseling Services Office (Located in Room 216 of the Administration Building) to process the refund. Contact Mr. Zhuang at 03-8906222 for further assistance.
- 4. If a student holds dual enrollment status between two departments within NDHU, separate application forms should be submitted to each department for review.
- 5. Once this application form is approved, the original copy should be submitted to Registry division of Academic Affairs for archiving. If the applicant wishes to keep a copy for personal records, they should make a photocopy themselves.

Update: May 30, 2023