

National Dong Hwa University

Regulations for Pursuit of Double Majors

2021.10.26 amended and approved, 1st semester, 1st Academic Affairs Meeting

2022.02.09 ratified and approved for future reference by Ministry of Education in letter Tai-Jiao-Gao (II) Tzu No.1110006468

2024.10.09 amended and approved, 1st semester of the Academic Year 2024, 2nd Academic Affairs Meeting

- Article 1. The Regulations have been formulated in accordance with Article 28 of the University Act, Article 25 of the Enforcement Rules of the University Act, Article 14 of the Degree Conferral Act, and the relevant provisions of the University's Academic Regulations.
- Article 2. Undergraduate students, who want to pursue double majors, shall register or apply to other Departments/Institutes from the 2nd year in accordance with the regulations of the majoring Department.
Students pursuing Master's degree or Ph.D. degree can apply for pursuing double majors at the same level from other Department/Institute from the beginning of 2nd semester till the end of 4th semester. Having received agreement from both the majoring Department/Institute and the desired Department/Institute, and registered with the Registry Division, the abovementioned application shall be approved and recognized. The Regulations shall not be applicable to in-service master's programs.
- Article 3. Undergraduate students, who want to pursue double majors, may ask the desired Departments to help with matters including course planning consultation and course taking guidance. They can make use of the "Course Planning Query System" provided by the Curriculum Division and the "Course Taking Guidance and Graduation Preliminary Review System" provided by the Registry Division (both under the Office of Academic Affairs) to inquire information about subjects required, subjects not-yet-taken, and courses available regarding double majors. They can also enter the course plans of their double major and the programs they take into the "Course Taking and Graduation Preliminary Review System" after the completion of online course-selecting in 2nd semester of their junior year in accordance with the regulations formulated in the *Operation Guidelines for Reviewing the Graduation Qualification of Students* in order to help Departments with preliminary reviews and the Registry Division with secondary reviews.
- Article 4. Undergraduate students pursuing double majors from other Departments shall take a total of three academic programs including College Foundation, Department Core, or Professional Optional, provided and recognized as majors by the desired Departments in addition to the minimum graduation credits required by the majoring Departments regarding the majoring program and the University Core courses in accordance with the *NDHU Implementation Regulations of Academic Programs* and the course plans of the desired Departments.
- Article 5. Undergraduate students pursuing double majors taking the same course(s) or equivalent

course(s) from different academic programs shall simultaneously meet the requirements of both academic programs when being reviewed, approved, and listed by both competent authorities; nevertheless, the credits of the abovementioned courses shall only be calculated once. In case of insufficient double-major credits, i.e. 40 credits short, the desired Department shall appoint a substitute subject and submit a written report to the Office of Academic Affairs for future reference. The abovementioned 40 credits shall be composed of either the courses offered by the desired Department, or the courses supported by the majoring Department and other Departments not included in the list of majoring subjects compiled by the majoring Department.

Article 6. Graduate students pursuing double majors shall observe the regulations of the *NDHU Regulations of Ph.D. and Master's Degree Examinations*, i.e. completing the degree thesis/dissertation of both the majoring Institute and the desired Department/Institute in addition to completing all the subjects and the credits required by both Departments/Institutes in order to acquire double-major graduation qualifications whereas the titles and contents of both thesis/dissertations shall be different. The desired Department/Institute may customize the increase or decrease of subjects and credits required for double-major graduation if necessary, and the credits shall be more than two thirds of the currently regulated graduation credits. The desired Department/In statute may request graduate students pursuing double majors to take related optional courses in case their credits fail to meet the requirement.

Graduate students pursuing double majors may compose one piece of degree thesis/dissertation covering both Departments'/Institutes' research fields and pass the degree examination jointly held by both Departments/Institutes to acquire the double-major graduation qualification if both Departments/Institutes have made a thesis/dissertation supervising cooperation agreement.

Article 7. In case the subjects taken by students pursuing double majors from the Majoring Department/Institute are similar in nature with that of the desired Department/Institute, the latter shall decide whether to approve and calculate the credits whereas the Majoring Department/Institute shall make the decide in case the subjects taken from the desired Department/Institute are similar in nature with that of the Majoring Department/Institute. Those, whose credits are not approved or insufficient, shall take substitute subjects appointed to make up for the missing credits as well as submit written reports to the Office of Academic Affairs for future reference.

Article 8. Students pursuing double majors shall calculate all their credits acquired together and register them in the (majoring) academic transcript. In light of the situation that the credits of subjects failed have reached what is regulated in Article 43 of the *NDHU Academic Regulations*, it shall be dealt with in accordance with the *Academic Regulations*.

Article 9. Students pursuing double majors may transfer to the desired Department and cancel the double-major qualification if they want to give up the original major and have acquired approval from both the Majoring Department and the desired Department, observed the

transfer regulations, and passed the necessary reviews.

Students, who pursue double majors, may apply to the Office of Academic Affairs for the original single-major degree instead of the double-major degree when having been qualified for graduating from the Majoring Department but not the desired Department.

Students, who pursue double majors, may apply to the Office of Academic Affairs for the desired major degree instead of the double-major degree when having been qualified for graduating from the desired Department but not the Majoring Department.

Article 10. Undergraduate students pursuing double majors may apply for the extension of one more year regarding the period of study when they have already extended two years in which they have completed the subjects and credits required by the Majoring

Department/Institute but haven't completed that of the desired Department/Institute.

Those who fail to complete the subjects and credits required by the desired Department/Institute during the abovementioned one-year extension shall graduate with the Majoring degree.

Graduate students pursuing double majors may extend the period of study for one year when they meet the graduation qualification of the Majoring Department/Institute but fail to meet that of the desired Department/Institute. Those who fail to meet the graduation qualification of the desired Department/Institute shall graduate with the Majoring degree.

Ph.D. students failing the Ph.D. candidate review of the desired Department/Institute or failing the abovementioned review again shall be disqualified regarding the desired Department/Institute.

Article 11. Those, who have given up their double majors, may receive a Minor qualification when they have taken the subjects and credits required by the desired Department/Institute. In case of failure upon the abovementioned Minor-specific requirement, the Majoring Department shall calculate the credits in accordance with the course plans.

Article 12. Undergraduate students, who pursue double majors, shall pay the credit fees when the University needs to open an extra class during the regulated period of study. Those, who have to extend the period of study due to pursuing double majors, shall pay for tuition fee and related miscellaneous fees in accordance with the tuition and miscellaneous fees standards.

Article 13. Students, who pursue double majors, shall provide the names of both Departments/Institutes when applying for academic transcriptions and related documents in both Chinese and English. For those, who have given up or cancelled the double-major qualifications, both Chinese and English academic transcriptions and related documents shall print only the name of the Department/Institute from which the degree has been successfully acquired. For those expelled both Chinese and English academic transcriptions and related documents shall not print any Department/Institute.

Article 14. Those, who have completed all required courses, acquired all credits, and passed all grades (graduate students shall also have completed the thesis/dissertations required by both Departments/Institutes in accordance with the *NDHU Regulations of Ph.D. and Master's Degree Examinations*), are entitled to have both of their Majors and degrees

printed on their degree certificates.

The issuing month printed of the degree certificate for those who are qualified to acquire double majors shall be the month in which the second thesis/dissertation examination is completed; otherwise, the month in question shall be the later one of the two, the month in which the majoring thesis/dissertation examination is completed and the month in which the double majors is given up.

Article 15. Any other matter not set forth in the Regulations shall be dealt with in accordance with the *NDHU Academic Regulations* and pertinent laws and regulations.

Article 16. **The Regulations shall be announced and implemented after approval by the Academic Affairs Meeting.**

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